

# AARP BLACKSBURG BOOKS FOR VETS

(Project Plan/Description)

**Name:** AARP Blacksburg Books for Vets

**Purpose:** Provide gently used books to veterans

**Persons Served:** Veterans treated by the Salem, VA & Beckley, WV VA Medical Centers

## **General Operational Procedures:**

1. The Blacksburg Recreational Center has agreed to allow the placement of a book collection box near its entrance. In the future, other locations for collection boxes may be considered as well, such as recreation centers in Christiansburg & Radford.
2. Books (paperback & hardback) will be retrieved from the Blacksburg Recreation Center by Tom Hohenshil or other Blacksburg AARP members once or twice each week.
3. Tom will box the books & half will be taken to the Salem VA Center & half to the Beckley VA Center on a quarterly basis. Normally, he will deliver to Salem & Leslie will deliver to Beckley. Both Centers have agreed to participate & the first delivery of 90 books was made to Salem on January 25, 2021.
4. Announcements promoting the donation of books will be made to local service clubs, other veteran organizations, Virginia Tech ROTC, newspapers, churches & social media. Other publicity resources will be considered as well, such as AARP Virginia.
5. An agenda item will be included updating the Project at each Board Meeting.
6. Accurate records will be kept of the number of books delivered to both Beckley & Salem, & an annual report will be developed for the Blacksburg AARP Board.
7. This plan/description is to be considered flexible & will be reviewed & revised, as appropriate, throughout the year. For example, it may be determined that there should be two or three, time defined periods of book collection, rather than the rolling/continuous collection method currently being used. The continuous approach will be used until June 1 to see how it works out.

## **Resources:**

1. It is not anticipated that any immediate financial resources will be required from the Blacksburg AARP, or any other group.
2. Tom will volunteer his time & transportation resources to serve as Project Coordinator, collect books for both sites, & deliver half of them to Salem. Leslie will also volunteer her time

& transportation resources to deliver books to the Beckley VA Center. It is anticipated that other Chapter members may contribute time to the collection & delivery of books & other activities as well.

3. In the future, resources may be required for publicity purposes (signs, etc.), as well as travel expenses & supplies (boxes for packing books, tape, etc.). The amount will depend upon how large the project becomes & will be reassessed again in June, 2021.

Submitted by:  
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